



Chinese Medicine Council of New Zealand

**Building public trust and confidence in Chinese Medicine as a safe, valid,
and integral part of the Aotearoa New Zealand health system.**

August Registration Update Message from the Registrar/ General Manager

Tēnā anō koutou,

I hope everyone is managing to stay warm and dry now that we are in the middle of winter. Registration applications are now coming in quite steadily and we have resolved the 'early days' technical issues we were experiencing, so we thank everyone for their patience.

It's great to see that so many of you have started your applications and are working towards getting your documentation together. We have had a number of enquiries about what does and does not require certification, and also what certification is, so we have included some information below to help answer some of these questions. Be sure to read the [General Information Checklist](#) before submitting your application. The more complete your application is, the faster it will be processed! Once again, please do not hesitate to contact us if you have questions about registration. You can reach us by email or phone. Our contact details are below.

Kua rahi tēnei,

Lindsey Pine

Registrar/General Manager

[Registrations are now open!](#)

Applications for registration with the Chinese Medicine Council of New Zealand are now open.

There are four different pathways for practitioners who are wanting to apply for registration:

1. Grand-parenting pathway
2. New Zealand Approved Qualifications
3. Overseas-qualified CM practitioners
4. Trans-Tasman Mutual Recognition Act 1997

The Council has developed [registration guides](#) to assist practitioners with their registration on each of the pathways. Use these [helpful checklists](#) to make sure you have everything you need for your application, and that your documents are correct before they are submitted. Some frequently asked questions are below for your information.

To apply, you will create a 'MyCMCNZ' login via the website and you will be guided through the process. If you have any questions about your registration, please contact us at reception@chinesemedicinecouncil.org.nz or Phone: +64 4 978 5040

Registration FAQs

How do I get a document certified?

To get a document certified, you need to take the original document and a photocopy to someone who has the authority to certify.

This is usually a JP. There is a search function on this site to find JPs in your area [Royal Federation of NZ Justices' Associations \(justiceofthepeace.org.nz\)](http://justiceofthepeace.org.nz) The local library usually has a JP in attendance on specified days.

They do not charge for their services. Once a JP certifies your documents, you either need to scan or take a photo of these to upload with your registration.

What evidence do I require for each pathway?

As we are mainly registering NZ practitioners the main two pathways are the Grandparenting pathway and the New Zealand Approved Qualifications so these will be outlined below;

For the **Grandparenting pathway** you will need the following documents for your registration;

1. **CERTIFIED ID**
2. Ministry of Justice Criminal Check – you apply for this online [Criminal record check | New Zealand Ministry of Justice](#) and they will email you your check, usually within 48 hours. This does not need to be certified and the copy that was emailed to you can be uploaded directly.
3. Evidence of membership for at least 3 of the last 5 years from AcNZ, NZASA, NZCMAS, or NZRTCMP.
4. **Certified** name change if applicable
5. Your evidence of English language proficiency.

If you are in practice but NOT a member of a professional body you will need to supply evidence of practice for a minimum of three years cumulatively within the last five years prior to application relevant to the scope/s applied for.

For the **NZ prescribed qualifications pathway**, you will need the following documents for your registration:

1. **A certified copy of your prescribed qualification (one of the ones listed below)**
2. **CERTIFIED ID**
3. Ministry of Justice Criminal Check – you apply for this online [Criminal record check | New Zealand Ministry of Justice](#) and they will email you your check, usually within 24 hours. This does not need to be certified and the copy that was emailed to you can be uploaded directly.
4. **Certified** name change if applicable
5. Your evidence of English language proficiency.

These are the current prescribed qualifications;

- a Bachelor of Health Science majoring in Acupuncture (Level 7) from the New Zealand School of Acupuncture and TCM or the New Zealand College of Chinese Medicine.

- a 4-year Bachelor of Health Science in Acupuncture and Chinese Herbal Medicine (level 7) from the New Zealand College of Chinese Medicine.
- a 3-year Bachelor of Health Science majoring in Chinese herbal medicine (Level 7) from the New Zealand College of Chinese Medicine.
- a Graduate Diploma in Health Science (Chinese Herbal Medicine) (Level 7) from the New Zealand School of Acupuncture and TCM.
- a Master of Chinese Medicine from the New Zealand College of Chinese Medicine.
- a 2-year Diploma in Tuina (Level 7) from the from the New Zealand School of Acupuncture and TCM or the New Zealand College of Chinese Medicine.
- a Graduate Certificate in Health Sciences (Tuina Massage Therapy) (Level 7) from the New Zealand School of Acupuncture and TCM.

If you have qualifications that are not on this list and/or are currently in practice, you should apply via the grandparenting pathway.

Why do I have to prove English language proficiency and how do I do this?

The HPCA Act states that no applicant for registration may be registered if: a) They do not satisfy the Council that they are able to communicate effectively for the purpose of working within their prescribed scope of practice; or b) They do not satisfy the Council that their ability to communicate in and comprehend English is sufficient to protect the health and safety of the public.

The Council has provided several ways for applicants to demonstrate this. These are outlined below and what evidence you will need for each.

Evidence requirements for each pathway

1. **English as a first language** - submit a **certified** copy of the personal details' page of your passport or a certified copy of your birth certificate.
2. **Higher-level qualification from NZ education provider** - submit a **certified** copy of your **qualification and academic transcript**.
3. **Overseas qualification taught in English** - submit a **certified** copy of your qualification and academic transcript.
4. **12 months FTE of a postgraduate qualification** - submit a **certified** copy of your qualification and academic transcript.
5. **Continuous CM work + English-speaking tangata whai ora (patients)**.

If you have a letter confirming APC status from a professional body the only other evidence required is 5 de-identified, certified copies of real clinical records.

Each record/file must be in English and contain at least the following information:

- Date/s of consultation
 - First name of tangata whai ora (patient) only
 - Ethnicity
 - Presenting condition
 - Treatment provided.
6. **Satisfactory pass in an approved English language test** - submit a **certified** copy of your test result/certificate.

7. **Exemption pathway** - three references attesting to the applicant's English proficiency sent directly to the Council (From the referee) using the Council's approved reference template available on the Council's website.
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Council contact details

reception@chinesemedicinecouncil.org.nz

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Opening Hours

Mon - Fri

8:30 am – 5:00 pm

Meetings by appointment only

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